



Bachelor of Arts (Hons) in

HUMAN RESOURCE MANAGEMENT

(R/345/6/0338)(05/2025)(MQA/FA2991)

ABOUT OUR HUMAN RESOURCE MANAGEMENT PROGRAMME

This course is designed to provide the skills required to manage human resource function in the workplace. It combines essential business and communication skills with current human resource management. Students will be trained with the skills required to optimise the potential of employees, while maximizing effectiveness. It also provides a comprehensive understanding in human resource management application, practices, general business studies; and how students can apply the knowledge and skills of human resource management in companies of various sizes.

PROGRAMME AIM:



The programme aims to develop a wholesome individual with the right attitude and character to interact with staff at all levels and interpersonal skills for the working environment. Students are also prepared to apply the relevant knowledge and skills gained through the subjects and demonstrate excellent working culture.

REQUIREMENTS:

Minimum Entry:

- ▶ A pass in STPM with at least Grade C (GP 2.0) in any TWO subjects*; **OR**
- ▶ A pass in STAM with at least Grade Jayyid*; **OR**
- ▶ Matriculation or Foundation with at least CGPA of 2.00; **OR**
- ▶ A Diploma (Level 4, MQF) with at least CGPA of 2.00; **OR**
- ▶ An Advanced Diploma (Level 5, MQF) with at least CGPA of 2.00; **OR**
- ▶ A Diploma Kemahiran Malaysia (DKM) / Diploma Vokasional Malaysia (DVM) subjected to HEP Senate / Academic Board's approval***; **OR**
- ▶ A Diploma Lanjutan Kemahiran Malaysia (DLKM) subjected to HEP Senate / Academic Board's approval***; Note for DKM / DVM / DLKM: The HEPs are to conduct screening and provide necessary guidance specific to the discipline of the programme. **OR**
- ▶ Other equivalent qualification recognized by the Malaysian Government.
- ▶ International students are required to achieve a minimum **Band 3 in MUET** OR equivalent to **CEFR (Low B2)****.

APEL Entry:

- ▶ Minimum 21 years of age in the year of application; and
- ▶ Relevant work experience / prior experiential learning; and
- ▶ Pass the APEL Assessment (Aptitude Test, Portfolio & Interview) conducted by MQA; and
- ▶ Possess at least SPM / Equivalent

* Entry requirement for each programme is subject to MOHE's approval

PROGRAMME MODULES

Semester 1

- ▶ Intermediate Reading and Writing
- ▶ Penghayatan Etika dan Peraduan (Appreciation of Ethics) (Malaysian & International)
- ▶ Falsafah dan Isu Semasa (Philosophy of Current Issues)
- ▶ Creative and Critical Thinking
- ▶ Introduction to Information Technology

Semester 2

- ▶ Effective Communications Skills / Bahasa Kebangsaan A
- ▶ Mathematics for Business
- ▶ Advanced Business Communication
- ▶ Principles of Management
- ▶ Microeconomics

Semester 3

- ▶ Technical Writing
- ▶ Creative & Problem Solving
- ▶ Macroeconomics
- ▶ Entrepreneurship
- ▶ Introduction to Financial Accounting

Semester 4

- ▶ Social and Human Skills Project
- ▶ Organisational Behaviour
- ▶ Fundamentals of Financial Management
- ▶ Statistics for Business
- ▶ Principle of Marketing

Semester 5

- ▶ Managing Human Resource
- ▶ Introduction to E-Business
- ▶ Customer Relationship Management
- ▶ Operations Management
- ▶ Partnership and Company Law

Semester 6

- ▶ Human Resource Information System
- ▶ Business Ethics
- ▶ Staffing Management
- ▶ Employment Law
- ▶ International Business

Semester 7

- ▶ Strategic Management
- ▶ Performance Management
- ▶ Compensation and Benefits Management
- ▶ Managing Training & Development
- ▶ Human Resource Planning, Recruitment and Selection

Semester 8

- ▶ Industrial Relations
- ▶ Counselling and Psychology
- ▶ Business Research Methodology
- ▶ Managing Safety and Health

Semester 9

- ▶ Practicum

WHY CHOOSE KLMUC

AFFORDABLE TUITION FEES

Financial aid assistance

LEARN AND EARN PROGRAMME (LEAP)

3 Classes / Week

ACCREDITED BY MQA & JPA

and industries

GERENTI KERJA (GERAK)

Employment within 6 months after graduation

CAREER PROSPECTS

Human Resource Executive
Employee Relation Executive
Training And Development Executive
Labour Relation Executive

ENROLL NOW



For more information
CONTACT OUR PROGRAM ADVISOR

*Terms and Conditions Apply

KUALA LUMPUR METROPOLITAN UNIVERSITY COLLEGE

DKU005(W)

Tingkat G-3, Wisma Sachdev, No 16-2, Jalan Raja Laut,
50350 Kuala Lumpur

+603-26031423

✉ registration@klmuc.edu.my