

GRADUAND'S CHECKLIST FOR CONVOCATION REGISTRATION

Step	Checklist	Date	Remarks
1	Settlement of outstanding (if any)	Before or on 15 th May 2022	
2	Complete and submit Appendix B: Convocation Attendance Reply Form	Before or on 15 th May 2022	
	Make Convocation Registration Fee Payment (RM 500.00).		
	Post or Email the Appendix B and a copy of Convocation Registration Payment Slip.		
3	Collection of Invitation Cards and Robe ✓ Original Convocation Payment Receipt	Date/Day : 10 th June 2022 (Friday) Time : 10:00am – 3.00pm Venue : Level 3, Kuala Lumpur Metropolitan University College	
4	Return of Convocation Robe, Hood, Mortarboard for All KLMUC Graduands.	Date/Day : 11 th June 2022 (Saturday) Time : as the ceremony ended Venue : HGH Convention Centre	